

# Camp Education Society's Dr. Arvind B. Telang Institute of Hotel Management

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#### **MARVELOUS BEGIN:**

Since the dream of our founder is committed to provide Excellent Quality Education & Service in Hospitality Studies as per UGC, Savitribai Phule Pune University and Government of Maharashtra norms to create students with sound technical knowledge, skills & humane approach to life to enable them to become professionals & good citizens to serve the hospitality industry with pride.

The College Internal Quality Assurance Cell (IQAC) was established on <u>5<sup>th</sup> December 2016</u>. The Cell has been functioning actively of our Academic and Administrative Activities. "Quality Policy" is the major objective of our IQAC through continuous monitoring and constant follow-up of undergoing activities.

#### **IQAC OBJECTIVES:**

- 1. To aim for being a 'College with Excellence'
- 2. Creating a student-centric atmosphere for holistic learning
- 3. To develop stronger Industry- Academia relation for benefit of staff and students
- 4. To enhance the quality of staff by promoting and encouraging overall faculty development
- 5. To enhance Infrastructure for Teaching-Learning and Administration
- 6. To promote Interdisciplinary and collaborative research

#### **VISION**:

"To mould students into physically fit, mentally robust and professionally competent individuals, who are capable of assuming their rightful place as global leaders in the Hospitality Industry & in the society of tomorrow."

### **IQAC FOCUS**

Internal Quality Assurance cell of the institute will work for achieving excellence, cultivating quality culture, promoting academic discipline and instituting healthy practices.

#### **CREDITS**

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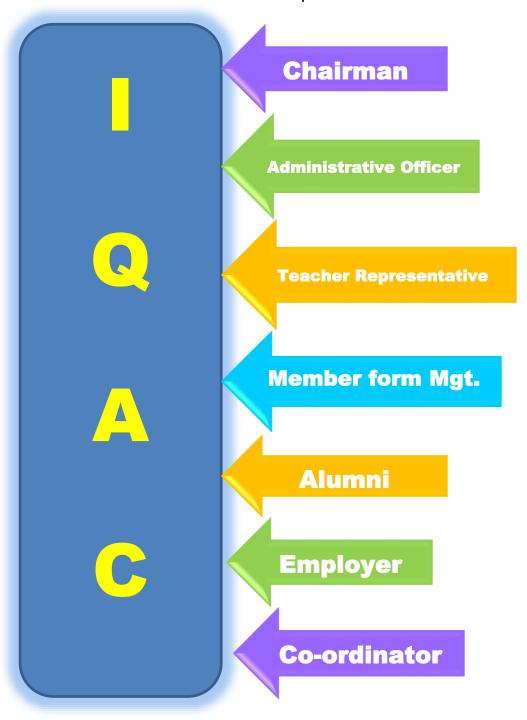
#### **MANDATE**

The IQAC is to work for promotion of quality culture at the institute. The mandate given to IQAC is "Establish system, developing procedures, cultivating discipline and preparation of documents and reports for assessment and achievement of academic standards".

IQAC shall be responsible to Principal and Management of the institution and work as per the guidelines issued by the Management time to time in order to achieve highest level of quality standards.

#### **INVOLVEMENT**

In order to establish an organized cell the constitution of IQAC is laid by the LMC of the institute. This composition is as follows:



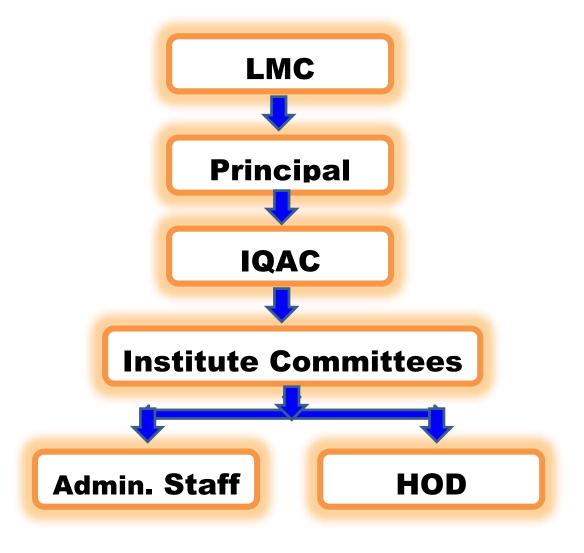
#### **MEMBERS**

Sr.No	Name	Designation
01	Prin. Ajay Kumar M. Rai	Chairman (IQAC)
02	Mrs. Uma P. Amrutkar	Administrative Officer
03	Prof. Shekhar D. Khairnar	Teacher Representative
04	Prof. Ruchita S. Chaudhari	Teacher Representative
05	Prof. Ranajit M. Patil	Teacher Representative
06	Shri. Walchand D. Sancheti	Member from Mgt.
07	Ms. Lisha Kanhaiyalal Makhija	Alumni
08	Mr. Vinay Chotalia	Employer
09	Prof. Deepak T. More	Co-ordinator

#### **ORGANIZATIONAL STRUCTURE**

IQAC is an important component for monitoring and controlling quality initiatives at institutional level. In order to pursue objectives of excellence through quality education.

Our IQAC organizational structure:



## **ACTION PLANS**

IQAC is principally established for:

- > enhancing quality culture
- > Orientation of staff and students
- Developing a barrier free, transparent and user friendly system

The main purpose of IQAC is to implement a correct work culture, initiate ideas, promote excellence and develop a healthy academic climate. From this point of view IQAC undertakes the following activities:

- 1. Develop a quality policy.
- 2. Organize meetings of Heads and faculty members to establish an academic system and for academic planning.
- 3. To encourage organization of workshops and seminars and Short Term Training Program.
- 4. To develop a healthy research culture at departmental and institutional level.
- 5. To maintain record of various academic initiatives and activities and programmes conducted in the institute by the departments and institution at large.
- 6. To offer training to teaching staff to develop a right vision towards academic initiatives and research.
- 7. To initiate various activities at institutional level for image building and service to society.

# **QUALITY INITIATIVES**

IQAC since its inception has shown dynamism and agility to create a quality culture at institutional level. Different types of activities are undertaken by the cell to promote quality culture and well defined systems in the institute to improve working.

The initiatives taken by the IQAC are categorized under the following heads:

- Innovative methods of teaching / Recent advances in Teaching.
- Development of research temperament in the institute.
- > Student centric activities to be conducted in the academic year.
- > Importance of quality assessment and accreditation.
- > Innovative and best practices of the institute.

# **INSTITUTIONAL INITIATIVE:**

Workshop on NAAC Accreditation (First Cycle)	22/03/2017		
Workshop on NAAC Assessment & Procedures	15/07/2017		
Workshop on Academic & Administrative Audit	25/09/2017		
(AAA)			
ERP Training By Ekklavya Infosys	13/11/2017		
ERP Training By ERP Vriddhi Software	20/11/2017		
Workshop on Assessment of Institutional	22/11/2017		
Information for Quality Assessment (IIQA)			
Staff Visit to a Accredited Hotel Mgt. Institute	23/11/2017		