



DR. ARVIND B. TELANG INSTITUTE OF HOTEL MANAGEMENT

(Recognized by Govt. of Maharashtra & Affiliated to Savitribai Phule Pune University)

ISO 9001: 2015 Certified Institute & NAAC Accredited with 'B' Grade CGPA 2.40 (2018)

Shri. W.D. Sancheti
Chairman

Shri. B.V. Jawalekar
Hon. Secretary

Prof. Ajay Kumar M. Rai
Principal

MEETING NO. 1/2019-20 HELD ON 10/07/2019

Meeting of the IQAC committee held on 10/07/2019 at 3.00 pm at principal's cabin to review & take necessary decision on agenda. The meeting was conducted under chairmanship of Dr. Ajay Kumar M. Rai as per the agenda.

The following member was present.

Sr.No	Name	Designation
01	Dr. Ajay Kumar M. Rai	Chairman (IQAC)
02	Mrs. Uma P. Amrutkar	Administrative Officer
03	Prof. Shekhar D. Khairnar	Teacher Representative
04	Prof. Ruchita S. Chaudhari	Teacher Representative
05	Prof. Ranajit M. Patil	Teacher Representative
06	Shri. Walchand D. Sancheti	Member from Mgt.
07	Ms. Lisha Kanhaiyalal Makhija	Alumni
08	Mr. Vinay Chotalia	Employer
09	Prof. Deepak T. More	Co-ordinator


Co-ordinator
IQAC




Chairman
IQAC

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Member - Poona Hoteliers Association, Pune & Hotel And Restaurant Association (Western India) Mumbai.

Minutes of Meeting

Sr. No	Agenda	Resolution
01	To read & approve the minutes of last IQAC meeting held on 15/04/2019 (Monday)	A) Admission process explained to Admission Council Committee for AY 2019-20 B) International Yoga day Session conducted for Students & Staff on 21/06/2019 C) Academic Calendar were prepared as per guideline of SPPU for AY 2019-20 D) Demo Practical conducted for TYBScHS Students by Chef Rahull Singh (MD- Gourmet Grammar) on Healthy Mediterranean Cuisine on 24/07/2019
02	To conduct the Orientation Ceremony for FYBScHS AY 2019-20 at Institute.	To conduct meeting with New Students & Parents to explain benefits of course & rules & regulations of Institute.
03	To conduct International Seminar for TY & SY BScHS Students	To conduct seminar for SY / TY students for Training & Placement Abroad.
04	To conduct Hotel Orientation Visit for FYBScHS beginners	To understand Hotel Operation of various departments as beginners.
05	To conduct the workshop on Healthy Living	To educate students & staff about healthy living & good life style.
06	To conduct demo on Linen Art used in Hotel Industry	To make students aware about latest trends in Linen Art used in Hotel Industry
07	To plan various activities in celebration of World Tourism Day @ campus	Various activities are planned in promotion of Theme for World Tourism Day - 2019 by WTO (" Tourism & Jobs: A Better Future for All ")
08	To conduct Soft Skills Training Session for Staff	To bring out Soft Skills insight in staff for better performance
09	To conduct Staff Orientation visit at Hotel	To create linkage between Hotel Industry & Institute.
10	To conduct sports activities for all students	To keep fit Students for better performance.


Co-ordinator
IQAC




Chairman
IQAC

